



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2021/P/1706

Ugent/Out Today/By Hand/e-mail
28th September, 2021

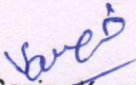
Procedure for Assignment of University Enrolment Number


This is for the information, and necessary action by all the concerned that the following **procedure for assignment of University Enrolment Number** to the students enrolled in any Graduation/Post-Graduation/Professional/Vocational/Foreign Language Course(s), available in the college, shall be followed:-

1. The college student who has previously enrolled in (or are currently pursuing) a course from a college in Delhi University shall communicate the University Enrolment Number to the office of the Section Officer (Administration) at the time of their admission/migration in the college. The University Enrolment Number may be taken from degree provided by the University of Delhi, if successfully completed the course or the parent college.
2. The student who has never been enrolled in a course in Delhi University shall be provided the Enrolment Number from the office of the Section Officer (Administration) through the University. The office of the Section Officer (Administration) shall send all the details of these students to the University for further necessary communication and action within the stipulated period.

For clarification, if any, the Dealing Assistants of the respective courses may be contacted. Any addendum/corrigendum shall be posted on the college website only.

Active cooperation of all concerned is most solicited.


Prof Sanjay Kumar
Convener, Admission Committee


Prof C. Sheela Reddy
Principal
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.